

**EL PASO COUNTY HOSPITAL DISTRICT
BOARD OF MANAGERS MEETING MINUTES**

**TUESDAY, APRIL 11, 2023 – 3:00 P.M.
EIGHTH FLOOR BOARD ROOM**

<u>PRESENT</u>	<u>OTHERS</u>
Henry Gallardo, Board Chair Joy Martinez, Board Vice Chair Kristina Mena, Ph.D., Board Secretary Anna Perez, Ed.D., Board Member (remote) Steve DeGroat, Board Member Miguel Fernandez, Board Member	R. Jacob Cintron, President & CEO Jennifer Carrasco, Exec. Asst. to the Board of Managers Michael Nuñez, District Chief Financial Officer Omar Villa, Chief Legal Officer Dr. Joel Hendryx, Chief Medical Officer Amy Daher, Chief Nursing Officer Maria Zampini, Chief Operating Officer Lorena Navedo, Chief Administrative Officer Ryan Mielke, Director of Public Affairs Eric Johansen, Interim Chief Quality Officer Ruben Vogt, Asst. Admin., Government Relations Chris Chacon, UMC Jerry Akin, UMC Jon Law, Chief Strategic Officer Dr. R. Lange, President, TTUHSC Kristi Daugherty, EHN Rene Hurtado, EHN
<u>ABSENT</u> None	<u>REMOTE PARTICIPANTS:</u> Cindy Stout Ray Davis Janel Lujan Letty Flores Cynthia Renteria Gus Gonzalez

1, 2, & 3. CALL TO ORDER

Mr. Henry Gallardo, board chair, called the meeting to order at 3:08 p.m. on Tuesday, April 11, 2023. A quorum was established. No one signed up for public comment.

CONSENT AGENDA

ACTION: MOTION to approve the consent agenda items #4-11 (listed below) was made by Mr. DeGroat and seconded by Dr. Mena. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Fernandez, Yes. Motion carried.

4. Approve the minutes of the Board of Managers meetings held on March 14, 2023.
(Tab A)

5. Approve the El Paso County Hospital District combined Financial Statements for February 2023.
(Tab B) (Finance Committee)

6. Adopt the following policies / manual:
(Tab C) (Finance, PAC, Compliance Committee)

1. Policy F-10, "Charge Description Master (CDM) Maintenance"
2. Policy H-2-23, "On Call / Call Back Pay"

3. Policy H-2-14, "Leave of Absence – FMLA"
4. Policy H-2-25, "Overtime"
5. Policy CP-01, "Code of Conduct"
6. Policy CP-42, "Conflict of Interest"
7. Policy CP-1-10, "Compliance & Audit Committee"
8. Code of Conduct Manual

7. Approve and authorize the President and CEO to negotiate and execute the Selection Committee's recommendation for General Contractor Fabens Pharmacy Renovation (RFP #950-01/23-002).
(Tab D) (Finance Committee)

8. Approve and authorize the President and CEO to negotiate and execute the Selection Committee's recommendation for General Contractor Annex Building First Floor Renovation and capital substitutions (RFP #950-11/22-009).
(Tab E) (Finance Committee)

9. Adopt a resolution for a proposed quarterly rate not to exceed 2.5% (0.025) for the El Paso County Hospital District Local Provider Participation Fund.
(Tab F) (Finance Committee)

10. Approve and authorize the President and CEO to negotiate and execute the capital lease agreement with Siemens Medical.
(Finance Committee)

11. Approve the following Medical Staff requests:
(Tab G) (PAC Committee)

1. Temporary Privileges
2. Initial Medical Staff Applications
3. Initial Allied Health Professional Applications
4. Medical Staff Reappointments and Renewal of Privileges
5. Allied Health Professional Reappointment and Renewal of Privileges
6. Additional Privileges
7. Change in Category Status/Privileges
8. Request for Leave of Absence/Resignation/Relocation
9. Suspensions and Reinstatements
10. Automatic termination per Bylaws Article VIII 8.1.6
11. Other Business
12. Focused Professional Practice Evaluations
13. Ongoing Professional Practice Evaluations

REGULAR AGENDA

12. Discuss and take appropriate action on the nomination and election of Officers of the El Paso County Hospital District Board of Managers.

Mr. Gallardo opened up the floor for any nominations for the board chair. It was noted that all current officers are eligible for re-election. Mr. DeGroat motioned to nominate Mr. Henry Gallardo as board chair, Ms. Joy Martinez as board vice chair, and Dr. Kristina Mena as board secretary. Mr. Gallardo asked if anyone else wanted to make a nomination. The board was in agreement with Mr. DeGroat's motion and voted accordingly.

ACTION: MOTION to nominate and elect Mr. Henry Gallardo as board chair, Ms. Joy Martinez as board vice chair, and Dr. Kristina Mena as board secretary was made by Mr. DeGroat and seconded by Mr. Fernandez. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Fernandez, Yes. Motion carried.

13. Receive and take appropriate action on the CEO Report for the El Paso County Hospital District d/b/a University Medical Center of El Paso.

The Board of Managers received an update on behalf of EPCHD d/b/a UMC. Mr. Cintron presented on the following topics:

- Annual Service Awards Success
- District Visit from UK – Association of British HealthTech Industries (ABHI)
- Spring Hiring Event
- 2023 Free Throw Madness Event
- El Paso Children's Hospital – Mobile Unit Check Presentation
- El Paso Health Medicare Advantage
- Government Relations
- UMC Minutes Video

ACTION: MOTION to accept the CEO report was made by Mr. DeGroat and seconded by Mr. Fernandez. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Fernandez, Yes. Motion carried.

14. Receive and take appropriate action on an Annual Report from Emergence Health Network.

The Board of Managers received the Emergence Health Network. Ms. Daugherty presented on the following topics:

- Annual Report Video / Highlights 2022
 - EHN Launches Project Lifeline
 - Senator John Cornyn Roundtable Discussion
 - EHN Provides Services in Schools
 - EHN Releases Podcast / Vodcast
 - EHN Social Media Videos
 - US Army Surgeon General Visit
 - EHN's CEO Receives Woman of Impact Award
 - Multi-Systemic Therapy Team Honored with Excellence Award
 - EHN Hosts Back to School TV Special
 - EHN Launches School Based Crisis Intervention Team
 - Hosted in Children's Mental Health Acceptance Day
 - Hosted Community Resources Fair at the El Paso Zoo
 - Awarded Gold Seal of Approval
 - 988 Mental Health Support Hotline
 - Awarded a grant from The Hogg Foundation
 - Upcoming Annual Service Awards Event
- Demographic Statistics
- Total Revenue & Expenditure

ACTION: MOTION to accept the EHN Annual Report was made by Mr. DeGroat and seconded by Mr. Fernandez. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Fernandez, Yes. Motion carried.

The Board of Managers convened Executive Session at 4:07 pm.

EXECUTIVE SESSION

15. Discuss information related to proposed service lines or product lines of hospital district, pursuant to Texas Health and Safety Code §161.032 and Texas Government Code §551.085(a)(2).

Discussed. No action required.

16. Discussion regarding legal representation, pursuant to Texas Government Code §551.071.

Discussed. No action required.

17. Consultation with attorney, pursuant to Texas Government Code §551.071 regarding EEOC Claim 453-2023-00308.

Discussed. Action taken in open session under agenda item #20.

18. Discuss the employment agreement of the President and Chief Executive Officer, pursuant to Texas Government Code §551.074.

Tabled.

19. Discuss performance goals under the CEO Agreement, pursuant to Texas Government Code §551.074.

Tabled.

Any action taken as a result of this discussion will be taken at the opening of this meeting after closed session, or at a subsequent meeting

OPEN SESSION

The Board of Managers re-convened Open Session at 7:17pm.

20. Discuss and take appropriate action regarding EEOC Claim 453-2023-00308.

Based on the discussion during executive session, the board took action on this item. The following motion was read into record:

Based on the discussion during executive session, authorize Mr. Henry Gallardo to take appropriate action regarding EEOC Claim 453-2023-00308.

ACTION: MOTION to approve the motion as read into the record was made by Mr. DeGroat and seconded by Mr. Fernandez. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Fernandez, Yes. Motion carried.

21. Take appropriate action based on the discussion of the employment agreement of the President and Chief Executive Officer.

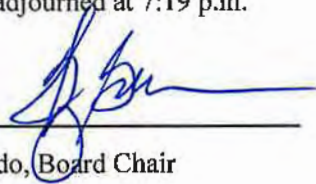
No action taken. Item tabled.

22. Take appropriate action based on the discussion of the performance goals under the CEO Employment Agreement.

No action taken. Item tabled.

23. Adjournment.

ACTION: MOTION to adjourn the meeting was made by Mr. DeGroat and seconded by Mr. Fernandez. The meeting was adjourned at 7:19 p.m.

A handwritten signature in blue ink, appearing to read 'H. Gallardo', is written over a horizontal line.

Henry Gallardo, Board Chair

A handwritten signature in black ink, appearing to read 'Kristina D. Mena', is written over a horizontal line.

Kristina Mena, Ph.D., Board Secretary